

FLORIST GUIDELINES

EASTMINSTER PRESBYTERIAN CHURCH
3125 SEWELL MILL ROAD
MARIETTA, GEORGIA 30062
770-977- 2976

BASIC DECORATION POLICY: The church sanctuary possesses a design of elegant and symbolic simplicity. Decorations should enhance its beauty and not obscure its purpose as a place of worship.

1. The florist may have access to the building 2 hours prior to the scheduled time of the wedding to begin decorating and must abide by the decorating policies. This is ample time for the decoration of the sanctuary to be completed.
2. The florist is responsible for removal of all decorations immediately after the wedding.
3. NO NAILS, TACKS, TAPE or other means may be used to secure flowers or other decorations to church furniture, walls or fixtures. Pew bows are acceptable if attached with proper fasteners.
4. No decorations are permitted on the wall behind the choir loft in the sanctuary.
5. Candles are to be provided by the florist. Only the non-drip or mechanical type may be used, with clear plastic placed to prevent wax from falling on the furniture, walls, floors, or fixtures. Candle lighters may be provided by the church.
6. The pulpit must never be removed from the upper floor level. It can be moved back toward the choir loft. The Baptismal Font and Communion Table may be moved for convenience.
7. No Christmas or Easter decorations, provided by Eastminster Presbyterian Church, may be moved or altered in any way.

Return form to: Eastminster Presbyterian Church
3125 Sewell Mill Road
Marietta, Georgia 30062

FLORIST'S COMPANY NAME: _____

FLORIST'S NAME: _____

ADDRESS: _____

PHONE NO.: _____

BRIDE'S NAME: _____

WEDDING DATE: _____

WEDDING TIME: _____

I have read the Florist's Guidelines for weddings at Eastminster Presbyterian Church of Marietta, understand the policies and procedures, and agree to operate in accordance with them.

Florist's Signature: _____ Date: _____